

Green Heaven Institute of Management and Research, Nagpur

Notice

6th November 2019

All Members are hereby informed that there is a meeting of IQAC on 8th November 2019 at 11:00 am in the Board Room.

Agenda:

1. Confirmation and Review of Minutes of previous IQAC meeting held on 18th July 2019.
2. Action taken report of last IQAC meeting held on 18th July 2019.
3. Strengthening of the ED Cell.
4. Strengthening of ISR(Institute Social Responsibility)
5. Identifying sponsoring organizations for conducting National Conference
6. Encouraging FMs to participate in UGS Sponsored Journals.
7. Strengthening of Academic and non academic Activities
8. Conclusion with the permission of the chair.

All the concerned are requested to make it convenient to attend the meeting.


IQAC COORDINATOR
DIRECTOR
Green Heaven Institute of
Management & Research
Nagpur

CC:

1. All Committee Members
2. Admin. Office

Green Heaven Institute of Management and Research, Nagpur

Minutes of Meeting held on 8th November 2019

IQAC Meeting was conducted today under the under the chairmanship of Director, Dr. Anil Sharma. The meeting proceeded further with discussion on the following points:

Agenda:1 Confirmation and Review of Minutes of fourth IQAC meeting held on 18th July 2019

Resolution:

After a thorough discussion and review of the minutes and of the last IQAC meeting, it was unanimously approved and the action taken discussed.

Agenda:2 Action taken report of fourth IQAC Meeting held on 18th July 2019

Sr. No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1	Review of the recommendations and suggestions put forth by the NAAC Peer Committee.	Co-coordinators of various committees instructed by the chairperson to plan and conduct regular activities as recommended by the NAAC Peer Team.
2	Identifying different sources of funds for college development	RUSA, AICTE, UGC and ICSSR identified for seeking funds for college development
3	Strengthening Industry linkages	A MOU with MCED signed
4	Registration of Alumni Association	Coordinator working for registration of Alumni Committee
5	Academic Planning as per new syllabus	Lesson Plan for respective subjects submitted to the Academic Coordinator by Faculty Members
6	Recruitment of new Faculty Members	A new Faculty Member for Finance Subjects appointed

Agenda:3 Strengthening of the ED Cell.

Resolution:

The coordinator of the ED Cell was advised by the chairperson to strengthen ED Cell Activity by organizing training programs for the students and hone their skills .The ED Cell activity should work in coordination with state and Central Government Departments. The MOU with MECD to be leveraged for the task.

Agenda: 4 Strengthening of ISR(Institute Social Responsibility)

Resolution: As per the suggestions of the NAAC Committee, Faculty Members were instructed to list out activities so as to work for the society. Programs such as Health checkup camps workshop for adolescent girls, and other NSS activities to be conducted for the rural mass.

Agenda: 5 Identifying sponsoring organizations for conducting National Conference

Resolution: The Chairperson putforth that since the colleges wishes to conduct National Conference during the session, Faculty Members should identify funding sources and submit proposal for the same.

Agenda: 6 Encouraging FMs to participate in UGS Sponsored Journals.

Resolution: The Director encouraged FMs to publish their original research papers in UGC sponsored Journals.

Agenda:7 Strengthening of Academic and non academic Activities

Resolution: All members were instructed to conduct sessions as per the Teaching Plans submitted. Evaluation of the assignments and midterm papers was emphasized by the Director. Identification of slow learners and conduction of remedial classes was emphasized.

Agenda:9 Conclusion with the permission of the chair.

Resolution:

The Meeting concluded with the permission of the Chairperson


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Action Taken Report of IQAC Meeting held on 8th November 2019

Sr. No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1	Strengthening of the ED Cell	The coordinator of ED Cell contacted MCED and Training Scheduled in collaboration with MCED formulated .
2	Strengthening Institute Social Responsibility	A team of students interviewed,selected and trained by National Cancer Institute to work as volunteers for the Cancer Detection. Camp A Cancer Detection Camp for the Villagers organized on 17 th Dec'19. Local Police Inspector contacted to conduct Awareness Program for adolescent girls.
3	Identifying sources for funding National Conference	The coordinators met sources at RTMNU to find out about funding from the various sources such as AICTE, UGC and ICSSR for the National Conference. Proposal for the National Conference made for submission.
4	Registration of Alumni Association	Alumini Meeting held on 15 th Feb 2020 and the governing body formed .The process for registration of the Association has commenced.
5	Faculty Members encouraged to write research papers in UGC Care Journals	5 Faculty Members have registered and sent papers for publishing in different UGC Care Journals.
6	Strengthening of Academic and training Activities	Internal Evaluation process made more stringent with compulsory discussion of the assignments and

		midterm papers with the students. Slow learners identified on the basis of the internal examination conducted and remedial sessions conducted for the slow learners.
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IQAC COORDINATOR



DIRECTOR